

BELMONT PUBLIC LIBRARY
Board of Trustees Meeting Minutes

Belmont Public Library
146 Main Street
Belmont, NH 03220
Meeting held on July 21st, 2026

The meeting was called to order at 6:06pm

Trustees present:

- Tasha John
- Hillary Horn
- Samantha LeClair
- Terry Elliott
- Jessica Haggett

Others Present:

- Tricia Sturm
- Allison Joep

Hillary Horn made a motion to approve the meeting minutes from June 23rd, 2026, meeting Samantha LeClair seconded the motion. Motion passed unanimously.

Hillary Horn made a motion to approve the meeting minutes from July 2nd, 2026, meeting.

Tasha John seconded the motion. Motion passed unanimously.

Allison Joep talked about situation that happened concerning a patron and the use of a cell phone. Tricia and Allison are going to look into updated and or revising the current cell phone policy.

Tricia went over the director's report. The furnace needs to be cleaned. We talked about switching oil companies from Irving to Stafford Oil. Tash John made a motion to switch companies from Irving to Stafford Oil. Jessica Haggett seconded the motion. Motion passed unanimously.

Tricia talked about the stair trends for the stairs inside the library we need 18 she did some research options.

Tasha John made a motion to buy 18 treads from Lowe's. Hillary Horn seconded the motion. Motion passed unanimously.

Hillary made a motion for Samantha LeClair to buy the treads and get reimbursed. Tasha John seconded the motion. Motion passed unanimously.

Tricia is still working on finding grants to help with the expansion. She went over the summer reading programs which have had a good turnout.

She brought up a staffing concern that she is the only person working on August 7th and August 21st.

The new hire candidate has stopped responding to Tricia and she is giving her until Wednesday July 23rd at noon to respond if she does not Tricia will contact the other candidate to see if they are still interested.

Hillary Horn made a motion to approve the director's report. Tasha seconded the motion. Motion passed unanimously.

Four Corners was the only bid we received. We discussed where to take the money from. We talked about taking \$5890.15 for the deposit from the non-lapsing account and \$5890.14 for the remainder from the Duffy fund.

Tasha made a motion to accept the revised bid from four corners of \$11,780.29. We will \$5890.15 from the non-lapsing account for deposit and we will request the remaining \$5890.14 from the Duffy Fund. Hillary seconded the motion. Motion passed unanimously.

Hillary Horn went to the storage unit we currently have see what was in it. It is not as full as we had thought but we are still in need of a bigger unit. She has done some research for new bigger unit. Belmont storage \$1620 for a 10x20 for the year. 603 self-storage had a 10x10 for \$159/month (\$1908/year) and a 10x 20 for \$199/month(\$2388/year) has an option to do auto payment and they also said that they might be able to give a donation if we can get a donation letter for the need of the unit.

Terry made a motion to approve the financial report. Hillary seconded the motion. Motion passed unanimously.

Hillary updated us on the Friend of the Library.

The interior woodwork is scheduled for January/ February 2027 with Paul Decario.

Tasha John made a motion to adjourn the meeting at 7:11pm. Samantha LeClair seconded the motion. Motion passed unanimously. Meeting adjourned at 7:11pm

Respectfully submitted,
Samantha LeClair, Secretary

Tasha John

Hillary Horn

Samantha LeClair

Terry Elliott

Jessica Haggett