

Belmont Public Library Trustees

Meeting Minutes

April 21, 2026
Belmont Public Library
146 Main St, Belmont, NH 03220

The meeting was called to order at 6:01 PM.

Trustees present included Tasha John, Hillary Horn, Samantha LeClair, and Terry Elliott (arrived late).

Also in attendance were Allison Jope, Will (Friends of the Library), Tricia (Library staff), and Joyce Keegal, who is interested in serving as an appointed trustee.

Joyce Keegal was introduced to the Board as a potential candidate for an appointed trustee

position. Minutes from February 24, 2026, March 11, 2026, and March 27, 2026 were reviewed.

Hillary Horn made motions to approve the February 24 public and nonpublic minutes, seconded by Tasha John and Samantha LeClair respectively.

Hillary Horn made a motion to approve the March 11 minutes, seconded by Tasha John.

Tasha John made a motion to approve the March 27 minutes, seconded by Hillary Horn.

All motions were approved.

Terry Elliott made a motion to approve the financial report, seconded by Hillary Horn. The motion was approved.

Allison Jope reviewed the Director's Report for March. A patron expressed interest in restarting a Mahjong group; additional information is needed before a decision can be made. The Historical Society has proposed co-hosting an NH Humanities event, and further details will be gathered.

Planning for the Summer Reading Program is underway, with a start date of June 21. There was discussion about creating custom reading guides and exploring alternative vendors for prizes beyond iREAD. The library will also seek donations from local businesses for prizes.

Allison is working to schedule a Wildlife Encounters program for a Saturday in July or August. The CLIF grant, which provides free books to children, is due May 18 and will be pursued. Allison also requested approval to purchase promotional supplies from iREAD totaling \$87.02 plus shipping.

Library passes were reviewed, and the Friends of the Library will cover several of the pass costs. Tricia will create a promotional flyer for the passes. Tricia and Allison also requested assistance with the State Library report.

It was noted that Samantha LePage's last day will be May 30. Hillary Horn made a motion to allocate \$50 for a farewell gift basket, seconded by Tasha John. The motion was approved.

New Business

Copier Pricing:

Tasha John made a motion to set copier pricing at \$0.20 per page for black and white and \$0.50 per page for color, effective June 1. The motion was seconded by Hillary Horn and approved.

Fax Line

The fax machine remains nonfunctional. Breezeline is the current service provider. Hillary Horn will research alternative providers.

Heating System

Further review of previous billing is needed before proceeding with any changes. Tasha John will research alternative fuel companies.

The Board discussed access to the bank account and safe deposit box. Tasha John made a motion to remove Mary-Louise Charnley from the account, seconded by Hillary Horn. The motion passed.

Tasha John made a motion to add Samantha LeClair to the bank account, seconded by Hillary Horn. The motion was approved.

Hillary Horn made a motion to request the first disbursement of general funds from the Town, seconded by Tasha John. The motion was approved.

Hillary Horn brought up the topic of a memorial bench for Ed Sweeney following a conversation with Jon Pike. The bench would be donated by the family of Ed Sweeney. Hillary Horn will follow up for additional details.

Tasha John will register for the NHLTA Conference and seek reimbursement.

The Four Corners project is underway, with window grates removed and sanding and preparation in progress. Additional recommendations have been provided by the contractor.

The Board will review furniture and books located in the bank building.

The Book Drive is scheduled for April 26 through April 30.

Tasha John made a motion to approve \$175 for a deep cleaning by L&R Cleaning, seconded by Hillary Horn. The motion was approved.

Work continues on drafting a Remote Meeting Policy. The Pet Policy is also under review.

Hillary Horn made a motion, seconded by Samantha LeClair, to enter a nonpublic session per RSA 91-A:3, II(b) at 8:17 PM for discussion regarding employment.

A motion to exit the nonpublic session was made by Hillary Horn and seconded by Terry Elliott. The motion passed, and public session reconvened at 8:51 PM.

The meeting adjourned at 8:52 PM.

Respectfully Submitted By Samantha LeClair



Samantha LeClair

Tasha John



Hillary Horn



Terry Elliott

